

COVID SAFE PLAN & WHS



Ensure physical distancing

- Our salon space allows for the beautician and one client at any one time.
- We maintain adequate distance wherever possible.



Wearing a face mask and touch points

- The Wax Spot ensures staff and all clients entering the salon wear a face covering as per public health order. Face masks are required to remain on at all times.
- The Wax Spot frequently and regularly (after every client) cleans and disinfects the salon space such as benches, chairs and salon equipment. We also regularly clean and disinfect high-touch communal items such as door handles (when we can, we keep the front door open to avoid “touch points” on door handles), telephones and pens. This is done with the appropriate cleaning products, such as detergent and hospital grade disinfectants.



Practicing good hygiene

- The Wax Spot has hand sanitiser available for use by staff and clients. We have access to a bathroom for those who prefer to wash their hands with soap and water. We highly recommend use of these prior to and after service.
- The Wax Spot washes and sanitises all beauty tools and uses disposable items wherever possible.



Keep records and act quickly if staff/clients become unwell

- The Wax Spot has developed a business contingency plan to manage any outbreaks.
This includes:
 - A plan to respond to staff being notified they have a positive case while in the salon, noting staff and clients who show symptoms or have been in close contact should NOT attend the salon until they receive their test results.
 - A plan to identify and notify close contacts in the event of a positive case attending the salon during their infectious period.
 - A plan in place to deep clean the salon in the event of a positive case.
 - A plan to contact DHHS and notify the actions taken, provide a copy of the risk assessment conducted and contact details of any close contacts.
 - A plan in the event that you have been instructed to close by DHHS.
 - A plan to re-open your workplace once agreed by DHHS and notify workers.
 - We take contact details for EVERY person entering our salon.

Minimising interactions in enclosed spaces as much as possible

- Having our maximum capacity on the front door.
- Having lunch breaks outside of the salon.
- Avoiding over-crowding in the shared spaces.
- Only allowing one person to be inside the salon, asking other clients to return at their appointment time.
- Enhancing airflow by opening the door.
- Optimising fresh air flow in air conditioning systems.
- Making sure both the door and the air conditioning are set for optimum air flow at the start of each workday or shift.

Adequate notice

- All information regarding our COVID-19 WHS procedures are shared on our social media, website and over the phone pre appointment.

